

Summer 2018

Dear Parents & Guardians of the Class of 2019;

The time has come to plan for the 2019 yearbook at Calvary Academy. This year we have made arrangements for Prestige Portraits by Lifetouch to take our Senior portraits on Tuesday August 14, 2018 with a makeup day of Friday Oct. 12, 2018. **Seniors will be sent an appointment card through the mail directly from Prestige Portraits.** It will state the specific time and location for each student to be photographed between 9:00-2:00. It is the responsibility of each Senior to reschedule his/her appointment with Prestige Portraits if the day and time is not convenient. Sitting times are between you and Prestige Portraits, Calvary Academy is not involved with the scheduling process, and **all questions need to be directed to Prestige Portraits.**

To confirm or modify your senior portrait session, please utilize the company's online scheduling website located at: <http://www.photoappointment.com>. (The appointment card mailed to you will contain your confirmation number.) Please note that all Senior portraits that will be published in the 2019 yearbook must be taken by Prestige Portraits to ensure uniformity and quality.

The yearbook-required poses will be taken at the portrait session, which requires a small sitting fee. Additional portraits in various poses may be purchased at the session for a nominal fee. You will also have the opportunity to purchase portrait packages when they mail you the proofs, but are under no obligation to do so. If you would like a cap and gown photograph, please make sure to notify the photographer at your scheduled time. **DRESS CODE:** *All Calvary Academy dress code guidelines apply to senior pictures used in the Yearbook. Guidelines can be found on our website www.calvaryacademy.org under the "RESOURCES" tab, then "UNIFORM GUIDELINES." This includes all hair and jewelry guidelines, and for boys, absolutely no earrings and of course boys hair and facial hair must be neat and well groomed.*

After the portraits are taken, proofs will be mailed to you from Prestige Portraits and you will be asked to select which pose you would like submitted to the yearbook. The required yearbook pose is a vertical head and shoulder pose, just above the waist, with a blue background. Boys will wear a tuxedo and girls will wear a drape. These items are provided for your use. A pose with hands, hats, close ups or one showing unusual attire is not acceptable as formal yearbook portraits.

There is an additional portrait session arranged on October 12th if your Senior cannot meet the August appointment, but please encourage your Senior to attend this August date to ensure his/her choice of a yearbook pose. If a student waits until October, a pose will be chosen by the yearbook advisor. Thank you for your support!

Sincerely,

Stephanie Cruz, Principal